We provide legal consultancies, recruitment assistances and labor issues at Vietnam. These services include:

LEGAL CONSULTANCIES, SHORT-LISTING AND EVALUATION

* Legally consult about recruitment procedures and conditions as well as domestic and foreign labour renting
* Assist investors in choosing labour forces
* Short-list and evaluate potential applicants for the customers

LABOUR CONTRACT

* Consult all legal aspects related to labour contract, salary, bonus and other allowances, probation, conditions and produces of contract termination, compensation responsibility, information security, etc.
* Consider and consult on terms of the labour contract, including labour contract with foreigners
* Consult and drawing up labour contract on probation or training, asset and damage responsibility, security, etc.

NEGOTIATING ON LABOUR CONTRACT

* Consult and represent the company in negotiating and exchange with employees, represent the labour union on terms of the labour contract, labour regulations, labour collective agreement and other contracts

LABOUR REGULATIONS AND THE LABOUR COLLECTIVE AGREEMENT

* Consult procedures and help employers draw up labour regulations and the labour collective agreement
* Consult and represent the company to exchange and negotiate with employees on conditions in labour regulation and labour collective agreement
* Consult and represent the company in exchanging with Vietnam govermental offices on terms and condition in labour regulations and labour collective agreement and manage to obtain the registration of labour regulations and labour collective agreement

WORK PERMIT FOR FOREIGNERS

* Consult on conditions and procedures of employing the foreign labour to work in Vietnam; help prepare documents and any requirements of issuance work permit at Vietnam
* Represent foreigners to require work permit at Vietnam.